



Polk County, Texas

ORDER

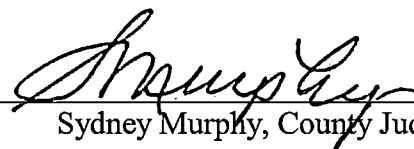
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held April 12, 2022 certain item/s as listed on Asset Management Forms attached hereto as Exhibit "A" were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s listed on Exhibit "A" of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.

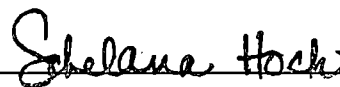


Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on April 12, 2022.

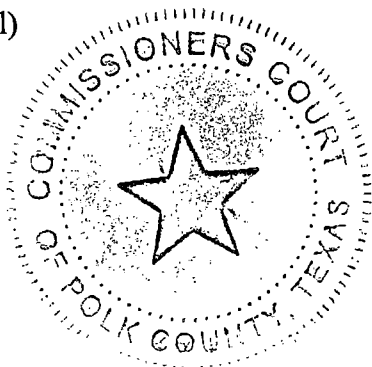
IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court.



Schelana Hock, County Clerk

Polk County, Texas

(Seal)



Polk County Asset Management Form

Type of Transaction (check one):

Transfer
 Surplus/Salvage
 Waste

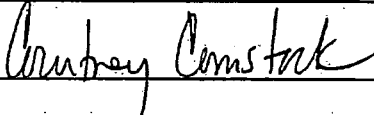
✓

Inventory Items	Discription of Equipment	Serial Numbers
	4 small green chairs	None
	Brother Multi-Function Printer	U62727C3F395973
	Short Paper Carrier for HP Plotter Printer	None

Transferring/Selling Dept.

Emergency Managemnent

Dept. Head Signature


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Receiving Department

Maintenance Engineering

Dept. Head Signature

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DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Assets are in good condition.

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Polk County Asset Management Form

Type of Transaction (check one)	Transfer	
	Surplus/Salvage	x
	Waste	

Date of Transaction 3/25/2022

Inventory Items	Description of Equipment	Serial Number
	Acer Monitor	ETLHVOD1612908C47850A
	Proview Monitor	E85ZD301312U
	HP Computer	MXL2214KNO

Transferring/Selling Dept. County Judge

Dept. Head Signature _____

Receiving Department

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer	<input type="checkbox"/>
Surplus/Salvage	<input checked="" type="checkbox"/>
Waste	<input type="checkbox"/>

Date of Transaction

3/23/22

Inventory Items

Description of Equipment	Serial Number
HP LaserJet Printer	VNB 3596093
HP Printer	VNB 3392519
HP Printer	VND 3K44678
9 A PC Battery Backup / Surge Protector	
HP LaserJet Printer	VND 3T 36638
HP Laser Printer	VNB 35.96874
Universal pencil sharpener	
9 Assorted keyboards & mouses	

Transferring/Selling Dept.

Distinct Clerk

Dept. Head Signature

[Signature]

Receiving Department

Maintenance

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Empty box for disposition details.

Polk County Asset Management Form

Type of Transaction (check one):

Transfer
Surplus/Salvage
Waste

✓

Inventory Items	Description of Equipment	Serial Numbers
	12 - Metal Fire Hydrant Signs	N/A

Transferring/Selling Dept.

Emergency Management

Dept. Head Signature

[Signature] 3/16/2022

Receiving Department

Polk County Fire Marshal

Dept. Head Signature

[Signature] 4/30/22

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one) Transfer

Surplus/Salvage

Waste

Date of Transaction 4-01-2022

Inventory Items	Description of Equipment	Serial Number
	Verticle SPX IP Phone System X 10	LC0511755699 02 LC0511755694
	“	LC0511755695 LC1111862240
	“	LC0511755698 LC0911827689
	“	LC0511755701 LC0811803271
	“	LC0511755696 LC0511755697
	Sharp Compet X3 Adding machine	31011463 10950
	“ “	8D002352
	Copier toner AR-202NT X2	
	Plantronics headsets for Verticle phone X3	

Transferring/Selling Dept. Justice of the Peace pct 3

Dept. Head Signature Robt Johnson

Receiving Department _____

Dept. Head Signature _____

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)	Transfer	<input type="checkbox"/>
	Surplus/Salvage	<input checked="" type="checkbox"/>
	Waste	<input type="checkbox"/>

Date of Transaction 4-01-2022

Inventory Items	Description of Equipment	Serial Number
	Postage scale	
	rolodex	000001029
	Nettopia Modem	26619636
	DLink modem	QBR E10 4000108
	Motorola modem	128600216427280
	HP CPU	2UA 019 RQM
	Nakajima elect type writer	AE-710
	typewriter supplies Misc	↗

Transferring/Selling Dept. Justice of the Peace Pct 3

Dept. Head Signature

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Polk County Asset Management Form

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

<input type="checkbox"/>
<input type="checkbox"/>
<input checked="" type="checkbox"/>

Date of Transaction

4-01-2022

Inventory Items

Description of Equipment	Serial Number
Sharp AR-207 Copier	16503261 (too old no parts)
Zenith DVD/VHS Player	712LNZY154877 (broke)

Transferring/Selling Dept.

Justice of the Peace Ref 3

Dept. Head Signature

Robert John

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED: